

# Leader of Learning

## St Mary's College Gunnedah

### Position Description

The Leader of Learning is key to enabling the growth and transformation of learning for teachers and students through the implementation and embedding of Living Well Learning Well. Leaders of Learning *Lead from the Middle* (Grootenboer et al 2020), enhancing teacher capacity to engage students to improve learning outcomes. The Leaders of Learning work collaboratively together and with teachers, to enhance the professional learning and practice of the *Effective Learning Cycle*. Leaders of Learning support all those in specific learning areas in and across Armidale Diocese Catholic Schools. The Leader of Learning seeks to create and support authentic professional learning for all which energises, motivates and leverages change in educational culture. The Leader of Learning ensures a focus on developing a professional learning team with an emphasis on data. They foster teacher capacity and student growth and academic wellbeing.

[Click here to apply.](#) Applications close 11 July 2022

<b>Position level</b>	NSW and ACT Catholic Systemic Schools EA 2020 NSW Teacher - Salaries (Standards)
<b>Base salary range (Full-time)</b>	\$66,494 - \$117,060 per year (based on skills, experience & NESA accreditation)
<b>Coordinator 2 Allowance</b>	\$16,756 per annum for a full-time position
<b>Reports to</b>	Principal
<b>Location</b>	St Mary's College Gunnedah
<b>Employment type</b>	Full-time (part-time by negotiation, no less than 0.8 FTE)
<b>Employment status</b>	Permanent teaching role 2-year Leader of Learning contract (renewal subject to successful performance)

### About St Mary's College Gunnedah

St Mary's College Gunnedah is a Catholic co-educational secondary school serving the Gunnedah region in North-West NSW. With a population of around 420 students, St Mary's provides a holistic Catholic education in a caring and stimulating environment following the tradition of the Sisters of Mercy who founded the College in 1879.

St Mary's College Gunnedah has always had a strong academic focus with many students progressing to university studies. An active Vocational Educational and Training program has also provided students with a successful pathway into apprenticeships and traineeships.

Cultural pursuits have always been a part of St Mary's College and the band and choir prove very popular with students and parents. A comprehensive sporting program provides students with an opportunity to excel, representing the College at the NSW Combined Catholic Colleges (CCC) and State levels.

St Mary's College is located in Gunnedah, situated in the heart of the Namoi Valley on the Oxley Highway and is approximately 450 kilometres from Sydney, 310 Kilometres from Newcastle and 655 kilometres from Brisbane. Gunnedah has a growing population with approximately 12,700 people residing in the Shire, which includes 5 outlying villages. There are currently 10,000 residents living within the Township. Gunnedah Shire covers an area of 5,092 square Kilometres including Gunnedah as the hub of the Shire. Outlying villages include Curlewis and Breeza to the southeast, Carroll to the east and Tambar Springs and Mullaley to the southwest.

For further information on the school, please visit <https://stmaryscollege.nsw.edu.au/>

## **Commencement**

The commencement date for this position will be as soon as possible or as negotiated with the successful applicant.

## **Position Purpose**

The Leader of Learning supports the Principal and the Leadership Team in the instructional leadership of the teams, and is an active member of the middle leadership team. It is essential that the person in this role has the capacity to model quality learning and teaching, undertakes professional reading, and has an ability to translate theory into action.

This role works collaboratively with the leadership team, to lead effective curriculum implementation of one or more KLA. The successful applicant will also lead the Middle Leadership Team on one or more of the following:

- Pedagogy and the 5 High Impact Strategies
- Mentoring/Coaching (AITSL) - ECTs/Proficiency
- Programing, transition and mapping
- Assessment, moderation/data, reporting

This role assumes professional capabilities consistent with 'Highly Accomplished' and/or 'Lead' Australian Professional Standards for Teachers descriptors developed by the Australian Institute of Teachers and School Leadership, although accreditation at this level is not a requirement.

Together with other leaders, the Leader of Learning works to ensure that the College is characterised by:

1. Whole school and system approaches based on the Core Catholic Principles and Values that develop physical and mental health and fitness, prayer, social skills, emotional intelligence and resilience.
2. A relentless focus on learning for all students.
3. A collaborative culture and collective effort to support student and adult learning.
4. A results orientation to improve practice and drive continuous improvement.

## Key Responsibilities

Duties related to the position include but are not limited to the following:

### Key Actions and Responsibilities

- Upholding Catholic identity and mission across the curriculum and supporting improvement in faith outcomes for students by ensuring the integration of Core Catholic Principles and Values across the KLA.
- Leading the cross-curricular and curricular Professional Learning Teams to drive school improvement.
- Encouraging the involvement of colleagues in professional networks.
- Working collaboratively with Leaders Of Pedagogy and Literacy Coach to identify and facilitate the professional learning needs of colleagues within the KLA.
- Contributing to and leading colleagues in the implementation of curriculum, and faculty goal setting, leading to improved student outcomes.
- Providing effective planning, allocation, support and evaluation of teamwork, ensuring clear delegation of and accountability for tasks and responsibilities.
- Supporting colleagues in mentoring and monitoring goal setting that is aligned to school plans, TPDF and the Australian Professional Standards for Teachers.
- Ensuring a focus on the balance between content, technology and pedagogy in relation to the school and Diocesan AIP.
- Facilitating innovative approaches to contemporary pedagogy.
- Monitoring and evaluating the implementation of teaching strategies to improve student achievement, including literacy and numeracy.
- Using instructional coaching methods to set expectations of high-impact instructional and assessment practices.
- Ensuring the implementation of NESA and Diocesan curriculum to meet registration and accreditation requirements.
- Using evidence based approaches to develop and modify programs with a focus on student learning.
- Ensuring that contemporary learning spaces are appropriately resourced to engage and support all learners.
- Taking responsibility for budget, resources and record keeping requirements within areas of responsibility.

- Ensuring Workplace Health and Safety requirements and standards are maintained and comply with legislative, administrative, and child protection requirements.

St Mary's College Gunnedah reserves the right to alter roles, responsibilities and requirements as required.

## **Selection criteria**

### **General expectations of staff at St Mary's College Gunnedah**

- Respect of and a commitment to the Catholic ethos and a willingness to foster it.
- Serve the employer faithfully, honestly, efficiently and diligently and exercise all due care and skill in the performance of your duties.
- Ensure appropriate behaviours when engaging with children.
- Act as a team member, developing and supporting the philosophy and ethos of the team.
- Willingness to undertake professional development.
- Maintain strict observance of school policies, rules and procedures including the reporting of improper or unethical conduct.
- Observe and comply with all WHS protocols.
- Ensure all colleagues, students and parents are provided with quality service in a timely, efficient and friendly manner.
- The ability to maintain strict confidentiality and to exercise discretion and sound judgement.
- Act in a professional and respectful manner at all times.
- Employment is conditional upon successful applicants having or obtaining a valid current NSW Working with Children Check Clearance.

### **Essential criteria**

- Demonstrate an understanding of Living Well Learning Well: A Student Support Framework 2020 and Strong Instructional Leadership (2020).
- A capacity to lead and professionally develop staff in areas of academic care, positive social behaviours and problem solving skills, inquiry cycle planning and other aspects of contemporary education and pedagogy.
- Capacity for authoritative, instructional leadership.
- Capacity to lead colleagues to develop and regularly evaluate learning and teaching programs that reflect a comprehensive knowledge of curriculum, assessment and reporting.
- An informed understanding of the role of formative and summative assessment in providing feedback that advances student learning.
- Capacity to lead colleagues to develop differentiated teaching and learning programs to meet the needs of students from diverse linguistic, cultural, religious, and socio-economic backgrounds including Aboriginal and Torres Strait Islander students.
- Capacity to lead and support colleagues to ensure the full participation of students with a disability in compliance with legislative and Diocesan policies.
- Ability to effectively engage, communicate and mediate with students, families and staff.

- Ability to work as part of a team, build a model team and contribute positively to staff professional culture Demonstrated expertise as a classroom practitioner.
- Appropriate teaching qualifications, experience and current proficiency with NESAs.

### **Desirable criteria**

- Teaching and/or leadership in one of the following learning areas:
  - Creative Arts
  - Mathematics
  - Science
  - Technologies

### **Application**

For questions regarding the professional nature of this position, please contact St Mary's College on (02) 6742 2124.

Before submitting your expression of interest, please ensure the following:

- You have carefully read the position description and ensure you understand the role you are applying for and that it is suited to your skills, experience and qualifications.
- Complete the relevant online application form by [clicking here](#) and attach a cover letter (optional) and CV that clearly outlines your qualifications and career history.

### **Vaccination Requirements**

All NSW school staff are required to have received two doses of an approved COVID-19 vaccine or have a valid contraindication medical certificate in accordance with the [Public Health \(COVID-19 Vaccination of Education and Care Workers\) Order 2022](#). These requirements are essential to gain employment with the Catholic Schools Office Diocese of Armidale. Your vaccination status may be discussed as part of the recruitment and selection process.

*Preferred applicants must have the right to work in Australia and will be subject to employment screening.*