

Leader of Pedagogy (Curriculum)

McCarthy Catholic College, Tamworth

To commence, by negotiation, in Term 4 2023 or at the start of the 2024 school year.

Position Description

McCarthy Catholic College is seeking an innovative and energetic Leader of Pedagogy (Curriculum). This is a College Leadership Team position. With System leaders and members of the College Leadership Team, The Leader of Pedagogy (Curriculum) works to:

- Improve conditions for teaching, learning, wellbeing and faith development for children and young people.
- Build collaborative professionalism and strong teams as main mode and setting of work in the College.
- Vigorously and precisely pursue system and College improvement goals.
- Build individual and team capability in pedagogical and wellbeing support domains.

Potential applicants are asked to review [Living Well, Learning Well: A student support framework for the Diocese of Armidale](#) and [Leading from the Middle: A middle leader framework for the Diocese of Armidale](#) before proceeding. An intent and capability to support and drive this work is an essential requirement for the successful applicant.

An ability to teach Religious Education and any other subject will be highly regarded. The successful applicant will be able to articulate a contemporary, student-centered perspective on pedagogy and be able to show evidence of recent work to improve teacher practice, build stronger teams and improve student learning. This is a Targeted Incentive Position, allowing negotiation on employment conditions.

[Click here to apply. Applications close 8 October 2023.](#)

Position level	NSW and ACT Catholic Systemic Schools EA 2020
Base salary range (full-time)	\$68,356 - \$120,335 gross pa (based on skills, experience & NESA accreditation)
LOP Allowance (full-time)	\$26,367 gross per annum Coordinator 3

Reports to	Principal
Location	McCarthy Catholic College, Tamworth
Employment type	Full-time (1.0 FTE)
Employment status	Permanent teaching role 2-year Leader of Pedagogy contract (renewal subject to successful performance)

About McCarthy Catholic College

McCarthy Catholic College is a co-educational high school, from Years 7 to 12 educating over 800 students. The College was formed in 2000 with the amalgamation of Our Lady of the Rosary College and McCarthy Catholic Senior High School and continues the traditions in Catholic education of the Dominican Sisters and Christian Brothers. McCarthy is a systemic College in the Diocese of Armidale with a vision to promote Christian discipleship, life-long learning and service to others.

The College is located in Tamworth, a regional city of over 62,000 people. Tamworth provides the best of both worlds - the ease of a country lifestyle and the convenience of city facilities. With a state of the art Australian Equine and Livestock Events Centre, regional conservatorium of music, entertainment and conference centre, sporting complex and the largest country music festival in the southern hemisphere just to name a few, it is easy to see why Tamworth was named the “perfect country town” by an Australian Traveller magazine.

For further information on the school, please visit <https://mccarthy.nsw.edu.au/>.

Key Responsibilities

Duties related to the position would normally include but are not limited to the following:

Key area	Task
Catholic Identity and Religious Leadership	<ul style="list-style-type: none"> Give personal witness to the teachings of the Gospel and to Catholic values in personal interactions and in carrying out the day-to-day duties of the position. Give leadership to the integration of Catholic Values across the Curriculum.
Instructional Leadership	<p>In collaboration with the Principal and the School Leadership Team:</p> <ul style="list-style-type: none"> Promote and oversee teaching and learning practices to ensure that they support the Religious and education goals and values of the school.

	<ul style="list-style-type: none"> ● Take a leadership role in the development of effective school-wide pedagogy, strategies and interventions that enhance student achievement. ● Promote the use of sound assessment processes and the analysis and skilled use of data to inform learning and support planning and teaching as practice. ● Participate in appropriate communication with, and involvement of, parents in the education of their children.
Curriculum Leadership	<ul style="list-style-type: none"> ● Lead the creating and maintaining of the College timetable. ● Collaborate with Leaders of Learning to monitor faculty documentation for their appropriateness, systemness, and alignment with system non-negotiables. ● NESAs contact/communications and application of NESAs requirements for schools, Stages 4, 5 and 6.
Enabling Leadership	<p>In collaboration with the Principal and the School Leadership Team:</p> <ul style="list-style-type: none"> ● Improve conditions for teaching, learning, wellbeing and faith development for children and young people. ● Build collaborative professionalism and strong teams as main mode and setting of work in the College. ● Vigorously and precisely pursue system and College improvement goals. ● Build individual and team capability in pedagogical and wellbeing support domains. ● Take a leadership role in the embedding of “Living Well, Learning Well: A student support framework for the Diocese of Armidale” ● Take a leadership role in the embedding of “Leading from the Middle: A middle leader framework for the Diocese of Armidale’.

McCarthy Catholic College reserves the right to alter roles and responsibilities requirements as required.

Selection criteria

General expectations of staff at McCarthy Catholic College

- Respect of and a commitment to the Catholic ethos and a willingness to foster it.
- Serve the employer faithfully, honestly, efficiently and diligently and exercise all due care and skill in the performance of your duties.
- Ensure appropriate behaviours when engaging with children.
- Act as a team member, developing and supporting the philosophy and ethos of the team.
- Willingness to undertake professional development.
- Maintain strict observance of school policies, rules and procedures including the reporting of improper or unethical conduct.
- Observe and comply with all WHS protocols.

- Ensure all colleagues, students and parents are provided with quality service in a timely, efficient and friendly manner.
- The ability to maintain strict confidentiality and to exercise discretion and sound judgement.
- Act in a professional and respectful manner at all times.
- Comply with the [Framework for the Accreditation of Staff in Catholic Schools](#).
- Employment with McCarthy Catholic College is conditional upon successful applicants having or obtaining a valid and current NSW Working with Children Check Clearance.

Essential criteria

- Appropriate teaching qualifications and current NESA registration.
- Comprehensive understanding of contemporary pedagogical practices and 7-12 curriculum, with a demonstrated ability to implement these practices to a high standard in contemporary classrooms.
- Demonstrated highly effective leadership, collaboration, communication, organisation and time management skills.
- Demonstrated capacity to build, develop and maintain effective teams and develop cooperative and constructive working relationships that promote quality teaching and learning practices.
- Ability to successfully initiate, plan, implement, review and renew programs in response to new educational needs and priorities and curriculum reform processes.
- Demonstrated capacity to evaluate and critically reflect upon professional practice and to assist and support colleagues to develop their own skills through involvement in professional development.
- Success in implementing effective improvements in a school setting.
- Demonstrated capacity to design and present highly effective staff professional learning.
- Demonstrated capacity in the use of ICT and software including EDVAL, COMPASS, GSUITE of applications, NESA and ACARA portal functions.
- Comprehensive understanding of NESA requirements of schools.

Curriculum-focused Functions

The successful candidate will be responsible for overseeing a number of important curriculum-focused functions, including:

- Creating and maintaining the College timetable.
- Implementing assessment and reporting policies and practices which provide appropriate information to families on the academic performance of students.
- Collaborating with Leaders of Learning to monitor faculty documentation for their appropriateness, systemness, and alignment with system non-negotiables.
- NESA contact/communications and application of NESA requirements for schools, Stages 4, 5 and 6.
- Stage 5 and 6 subject selection processes.
- Coordination of external assessments (NAPLAN, HSC, TIMMS, PISA) and the CSO Secondary Data Ecosystem collection schedule.

- Planning, implementation and evaluation of the school curriculum and associated audit cycles.
- Develop, design, implement and present professional learning to staff.

Application

For questions regarding the professional nature of this position, please contact Raelee Balderstone Office Manager on (02) 6761 0879.

Before submitting your application, please ensure the following:

- You have carefully read the position description and ensure you understand the role you are applying for and that it is suited to your skills, experience and qualifications.
- **Complete the relevant online application form** by [clicking here](#) and attach a cover letter (optional) and CV that clearly outlines your qualifications and career history.

Preferred applicants must have the right to work in Australia and will be subject to employment screening.